



How to Submit an Electronic Vote in Advance

Your corporation has enlisted the services of GetQuorum, a company specializing in corporate governance services and electronic voting.

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Opening the Electronic Voting Tool

You will be receiving an email similar to the one below with information about the meeting and the ability to cast your vote in advance. The email will be from your board of directors. Please check your spam folder if the email is not in your inbox.

Click the blue **SUBMIT YOUR VOTE** button and proceed to the next steps.

Hello Andy Bernard,

This is a reminder that you can submit your vote online for the upcoming meeting.

When: Friday, February 9th 2024, 7:00 pm EST

Where: TBD

If you are unable to attend then this is the perfect way to ensure your vote is counted. Click on the button below to complete your vote, it only takes a minute.

SUBMIT YOUR VOTE

Important: please note that the voting tool may not work on some older web browsers such as Internet Explorer. The best experience we find is on Google Chrome but it will also work on the latest versions of Safari and Firefox.

Best Regards,



Using the Electronic Voting Tool

Clicking the blue **SUBMIT YOUR VOTE** button will lead you to a new tab in your browser where you'll be presented with information about your meeting. It also gives you the opportunity to verify your voting information.

Voting in the Election(s)

To vote in the election, you'll be presented with a question similar to the one shown in the image below. Based on this year's election requirements, you'll be able to select your candidates.

Whom do you elect to the Director positions on the board?

Vote(s) remaining: 2

 Michael Scott
 Pam Beesley X
 Holly Flax
 Stanley Hudson

BACK **NEXT STEP**

Voting on By-laws/Resolutions/Amendments

To vote on by-laws/resolutions/amendment, you'll be presented with a question similar to the one shown in the image below where you'll be able to make your selection.

Are you in favour of approving the amendment?

 In favour ✓
 Against
 Abstain

NEXT STEP

You'll have an opportunity to review your selection(s) before submitting your vote.